



Death Certificates

Categories : [Records/Licenses/Permits](#)

HOW TO OBTAIN CERTIFICATES FOR DEATHS IN CONNECTICUT

The Connecticut State Department of Public Health – State Vital Records Office

(<https://portal.ct.gov/DPH/Health-Information-Systems-Reporting/Vitalrecs/State-Vital-Records-Office-Death-Certificates>) registers deaths occurring in Connecticut. Death certificates are also obtainable for anyone from the Registrar of Vital Statistics or Town Clerk in the city or town where the death occurred or who died elsewhere in Connecticut, but was a resident of the city or town at the time of their death. There is a \$20.00 fee charged for a certified copy of a death certificate from a Town Clerk's office.

HOW TO OBTAIN CERTIFICATES FOR DEATHS OUTSIDE OF CONNECTICUT

For copies of death certificates outside of Connecticut, see "Where to Write for Vital Records" posted on the National Center for Health Statistics website: <http://www.cdc.gov/nchs/w2w.htm>

HOW TO WRITE FOR RECORDS: When writing to request a death certificate, be sure to include the following information:

- 1) Date of request
- 2) Full name of deceased (last name in caps)
- 3) Sex of deceased person
- 4) Parents' names, including maiden name of mother
- 5) Date of birth (necessary in some states)
- 6) Date of death
- 7) Place of death
- 8) Relationship to party
- 9) Reason the record is needed
- 10) Requestor's name & address:
- 11) Requestor's signature

To download an Application for Copy of Death Certificate go to: <https://portal.ct.gov/DPH/Health-Information-Systems-Reporting/Vitalrecs/State-Vital-Records-Office-Death-Certificates>

Expedited processing services are available for an additional fee via VitalChek (the only third party vendor approved by CT DPH to accept vital record orders.): <https://www.vitalchek.com/>

Before making a written request, it is recommended that the Registrar of Vital Statistics or Town Clerk in the city or town of the deceased person's death be contacted to confirm address and fees for death certificate copies. Be sure to include a self-addressed stamped envelope with all written requests.

TO FIND PROVIDERS IN CONNECTICUT'S COMMUNITY RESOURCES DATABASE:

Search by service name: [Records/Licenses/Permits](#)



SOURCES: State of Connecticut, Department of Public Health – State Vital Records Office website; “Where to Write for Vital Records” posted on the National Center for Health Statistics website

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